

Course Representatives

What does it mean to be a Course Representative at Nescot?

The main role of a Course Representative is to gather the views of their course mates in their group and to represent them at Faculty and College Learner Voice meetings.

As courses are reviewed and developed course teaching teams ask Course Representatives for their views so that they can make really relevant improvements.

Course Representatives are also sometimes asked to provide learner views on specific issues, such as Health and Safety or Equality and Diversity, or on specific college services, including Admissions.

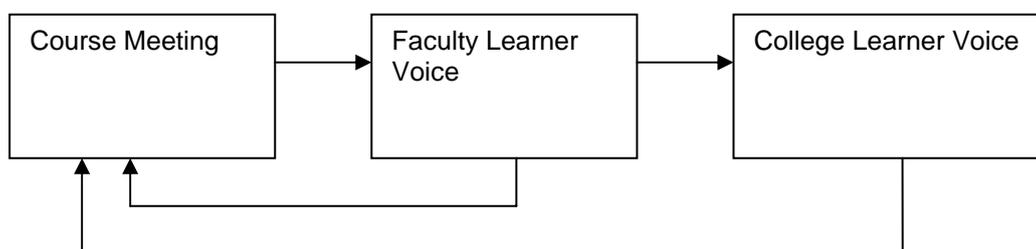
Each year two Course Representatives are elected to become Learner Governors for and they receive training and support from the college to help them get the most from attending Governors' meetings.

Some Course Representatives choose to become Ambassadors for the College and receive payment for helping at Open Evenings and other events.

How do I gather the views of my course mates?

You will have a course group meeting once a term with the rest of your group. Topics discussed in the meeting are written down and minutes or notes are produced by the course representative.

All the views gathered in the course group meeting are then taken to a **Faculty Learner Voice** meeting the following week. You will feedback all relevant information from the **Faculty Learner Voice** to your group.



All views discussed in the Faculty Learner Voice meeting are then taken to the **College Learner Voice** meeting which is also held once a term. The Principal and senior staff attend this meeting and are committed to providing you with real answers for any issues you raise.

Is there any training for this?

In the autumn term, before the first Learner Voice forums, we will invite all the Course Representatives to a special event which will give you the information you need to get going – and there will be some fun activities to break the ice and help you all get to know each other.

How many course representatives are there in each group?

There are a minimum of two course representatives from each group. This is to ensure that there is always someone available to represent your group at meetings.

What is discussed in the course group meeting?

The course group meeting is a platform for **open discussion** from all the group members. In the past some of the topics covered have included:

- Teaching and Learning
- Whole college activities
- Refectory and food
- Enrichment
- Guest speakers
- Trips for the group
- Timetable
- Assessment process
- Resources and equipment

Does this take a lot of time?

Course Group Meetings, Faculty Learner Voice and College learner Voice each take place once a term. If they take place at lunch time we provide lunch!

What are the benefits of being a course representative?

- Your tutor will add your course representative responsibility to your UCAS application.
- You can be nominated for the Learner governor.
- You can add your role to your CV showing leadership qualities
- You can become a College Ambassador