



CURRICULUM & QUALITY COMMITTEE

TERMS OF REFERENCE

Revised by CQSS 8th March 2011
Revised by CQSS 24th May 2011
Revised by C&Q 11th March 2013
Reviewed and approved 19 May 2014
Approved unamended 18 May 2015
Revised by CQC review 23 May 2016
Revised by CQC review 03 May 2017
Reviewed CQC 02 May 2018
Approved by the Corporation: 06 July 2018

CURRICULUM AND QUALITY COMMITTEE

1. CONSTITUTION

The Corporation hereby resolves to adopt the following terms of reference for the Curriculum and Quality Committee.

2. OBJECTIVE

The Committee shall review and make recommendations with regard to issues relating to the curriculum, standards, quality assurance and accredited college issues, and any matters directly relating to students' services.

3. MEMBERSHIP

3.1 The Committee shall be appointed by the Corporation and consist of:-

3.1.1 6 Corporation Members.

3.1.2 1 elected Student Member of the Corporation or his/her nominated Representative

3.2 A quorum shall be 3 members

3.3 The Chair of the Committee shall be appointed by the Corporation.

4. ATTENDANCE AT MEETINGS

4.1 Other Corporation Members shall have right of attendance

4.2 The Committee may invite members of staff and other persons to attend where it would help the work of the Committee.

4.3 The Clerk to the Corporation will be Clerk to the Committee.

5. FREQUENCY OF MEETINGS

Meetings shall be held not less than 3 times per year.

6. AUTHORITY

6.1 The Committee is authorised by the Corporation to investigate any activity within its terms of reference. It is authorised to seek any information it requires from any employee of the College and all employees of the College are directed to co-operate with any request made by the Committee.

6.2 The Committee is authorised by the Corporation to obtain outside legal or other independent professional advice and to secure the attendance of outsiders with the relevant experience and expertise if it considers this necessary.

7. DUTIES

To ensure that the College has appropriate and robust policies and procedures in place which will provide that the following will be subject to scrutiny, review and challenge:-

- 7.1 The demonstration of an ambitious vision, high expectations for what all learners can achieve, and attainment of high standards in quality and performance;
- 7.2 Continuous improvement in teaching and learning through rigorous performance management and appropriate professional development;
- 7.3 The evaluation of the quality of the provision through robust self-assessment, taking account of users' views, and the use of the findings to promote and develop capacity for sustainable improvement;
- 7.4 Successful planning and management of the curriculum and learning programmes to meet the needs and interests of learners, employers and the local and national community;
- 7.5 The active promotion of equality and diversity, the tackling of bullying and discrimination, and the narrowing of the achievement gap; and
- 7.6 Whether directly or via referral to the Corporation, the safeguarding of all students including preventing the radicalisation of young people.

8. REPORTING PROCEDURES

- 8.1 The Clerk to the Committee shall report the recommendations of the Committee to the next meeting of the Corporation.