



JOB DESCRIPTION

CHAIR OF NESCOLT GOVERNING BODY ('CORPORATION BOARD')

Overall Role

To provide leadership and direction to the NESCOLT Board, working closely with and supporting the CEO in establishing and delivering the college's aims, objectives, and goals in accordance with the agreed strategic plan and governance framework to ensure that:

- The Board functions as a unit and works closely with the Senior Leadership Team
- Accountability is maintained for the effective use of resources, and safeguarding the college students, staff, assets, and estate.
- The Board provides appropriate and relevant challenge to the Senior Leadership Team and holds them to account
- That as Chair, advice and guidance is provided to individual Governors to assist their effective contributions and collective governance, particularly in the case of new Governors
- Governors are supported to be powerful ambassadors for the college in the wider community as well as to students and staff

Responsibilities

1. To lead the Corporation in the effective and efficient fulfilment of its work, as set out in the Instrument & Articles of Government, the funding agreements, and Audit Code of Practice.
2. To ensure that the Corporation meets its external accountabilities and fulfils its duties in determining the college mission, articulating the college's vision, and maintaining and developing its culture.
3. To act as a critical friend to the Principal/CEO in matters upon which s/he wishes to confer and where appropriate, to offer both general and specific support to the Principal/CEO where significant issues are concerned
4. To facilitate a productive working relationship between the Chair, Principal/CEO, Clerk to the Governors and Senior Post-holders, based on a deep understanding of the role of the Corporation in the governance of the college and the difference between governance and operational management.
5. To ensure, in liaison with the Principal/CEO and the Clerk to the Corporation that appropriate issues are brought before the Corporation.
6. To provide strong leadership in the chairing of meetings ensuring that business is conducted effectively and in a timely manner and that matters are



debated fully so that all Governors have the opportunity to engage and contribute.

7. To exercise any specific authority delegated by the Corporation and to act on the Corporation's behalf in accordance with Standing Orders.
8. To discuss with the Clerk to the Governors, any matters relating to Governor's attendance, performance or conduct, and to agree on appropriate action.
9. To facilitate the process of appointing, setting the terms and conditions of employment and performance targets of the Principal/CEO, Clerk to the Governors and other Senior Post-Holders.
10. To be responsible for the annual appraisal of the Principal/CEO and the Clerk to the Governors.
11. To provide opportunities for Governor development and making the best of Governors' areas of expertise.
12. to ensure that all discussions, decisions, judgements, and actions are underpinned and informed the 'seven principles of public life' established by the Nolan Committee.

Personal Qualities

- A strong personal commitment to Further Education and Higher Education and the values, aims and objectives of the college.
- A willingness and ability to devote the necessary time and effort to their duties as Chair and member of the Corporation
- Political awareness and an understanding of the economic, social and political dynamics of the region
- Strategic vision and independent judgement
- Confident to challenge and engage others in debate
- Networking, influencing and advocacy skills
- An understanding of the importance of and a commitment to equality and diversity
- Respect for confidentiality
- Financially astute