



JOB DESCRIPTION

VICE-CHAIR OF NESCOL GOVERNING BODY ('CORPORATION BOARD')

Overall Purpose

To support the Chair to ensure that the Corporation observes the Nolan Committee principles of public life and operates effectively, and in doing so the main duties and responsibilities of the Vice-Chair are:

- Assist the Chair of the Corporation Board in performing his/her duties and responsibilities (see Chair's role description for reference)
- Perform the responsibilities of the Chair of the Corporation during his/her absence including the Chairing of Corporation Board meetings
- Provide advice as required to the Principal/CEO and to other Senior Leadership Team members in all matters concerning the interests of the Corporation
- To be available to members of the Corporation Board (individually or collectively) should they have concerns which contact through the normal channels of the Chair and/or Clerk to the Governors has failed to resolve or where such contact is inappropriate

Personal Qualities

- A strong personal commitment to Further Education and Higher Education and the values, aims and objectives of the college.
- A willingness and ability to devote the necessary time and effort to their duties as Chair and member of the Corporation Board
- Political awareness and an understanding of the economic, social and political dynamics of the region
- Strategic vision and independent judgement
- Confident to challenge and engage others in debate
- Networking, influencing and advocacy skills
- An understanding of the importance of and a commitment to equality and diversity
- Respect for confidentiality
- Financially astute