



Student Registration Regulations (HE Students)

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The registration period for a course will be defined at validation. The normal minimum and maximum registration periods for each of the qualifications available in Undergraduate Regulations is as follows:

Award	Mode of Study	Minimum Period of Study	Maximum Length
Foundation Certificate and Foundation Diploma	Full time Part time	1 year 2 years	2 years 4 years
Certificate of Higher Education	Full time Part time	1 year 2 years	2 years 4 years
Diploma of Higher Education	Full time Part time	2 years 4 years	4 years 8 years
Higher National Certificate (HNC)	Full time Part time	2 years 4 years	4 years 8 years
Higher National Diploma (HND)	Full time Part time	2 years 4 years	4 years 8 years
Foundation Degree	Full time Part time	2 years 4 years	4 years 8 years
Ordinary or Honours degree	Full time Part time	3 years 6 years	6 years 12 years
Integrated Master's degree	Full Time Part time	4 years 8 years	8 years 12 years

For Open University programmes the following will apply:

The Open University requires the maximum duration of the validated award to be three years beyond the expected duration of the validated award e.g. 6 years for a full time degree, or 9 years for a part time programme that would normally take 6 years minimum

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Foundation Certificate and Foundation Diploma	Full time Part time	1 year 2 years	4 years 5 years
Certificate of Higher Education	Full time Part time	1 year 2 years	4 years 5 years
Diploma of Higher Education	Full time Part time	2 years 4 years	5 years 7 years
Foundation Degree	Full time Part time	2 years 4 years	5 years 7 years
Ordinary or Honours degree	Full time Part time	3 years 6 years	6 years 9 years
Integrated Master's degree	Full Time Part time	4 years 8 years	7 years 11 years

The minimum and maximum registration periods may be increased by one course year where the degree includes a study abroad or industrial placement.

The minimum registration period may include any exemption granted as a result of prior credit.

Courses may specify a more restrictive period of registration, especially where they lead to professional accreditation.

Maximum periods of registration may be exceeded in exceptional circumstances. Where a student's period of registration will be exceeded then an application should be made to the Academic Registrar by the Faculty concerned. Students should be aware that the structure and content of the courses, the regulations and tuition fees that apply, may be different to those that existed when they first enrolled. Such changes will be clearly communicated to the student prior to their re-enrolment

Full-time students who are required to repeat credit "in part-time mode" remain within the full-time minimum and maximum registration periods for their programme of study. Students may not normally be permitted to register for more than one taught programme of study leading to an award with the University at the same time, unless with the permission of the Academic Registrar.

The College expects students to attend all programme-related activities unless they have good reason for absence and the absence is approved by the Course Leader (or equivalent). Failure to attend without acceptable cause may result in the termination of a student's registration for an award.