

Preparing for your alternative assessments

#Top 3 tips

Tip #1. Revise as you would normally

Essentially, your alternative assessments will be largely based on the examinations set for the scheduled examination period, except that they will be available online for 24 hrs (in most cases). Therefore, active revision and effective use of [past papers](#) will be [good preparation](#). You will want to create a system of organising your notes on the assignment topics to be examined and a way to access the most relevant information as quickly as you can.

Tip #2. Preparation for the day

On the [scheduled day](#), your alternative online assessment will be released on Weblearn at 9.30 am British Summer Time. Be sure you have fully prepared beforehand: ✓ Identify somewhere quiet to work, where you will not be disturbed too much;

- ✓ Check you have the technology (i.e. a computer and perhaps a device to take photos of any hand-drawn figures), the [relevant software](#) and Internet access;
- ✓ Have your revision notes, mind maps, textbooks and other relevant resources readily to hand;
- ✓ Take note of any specific instructions from module leaders about expected format, potential word counts, and additional materials that may be required; and
- ✓ Make sure you have enough healthy food and drinks, and perhaps some treats to keep you going!

Tip #3. On the day

You are advised only to spend the time you would have had for the original exam; the extra time is provided to mitigate for taking your assignment in a different environment.

Be aware that unlike a written exam, you will be asked to submit your work through Turnitin, which will check that it's all your own.

If you find that your circumstances prevent you from completing, submitting or undertaking your alternative assignment, including anything that relates to coronavirus, you may submit mitigating circumstances any time from 5 days before the event up to 5 days after it without requiring evidence.

